

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Monthly Meeting
September 18, 2012 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order**: Meeting was called to order at 7:05 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Josh Flowers, John Martino, Jr., and William Perrone.

Absent: George Brown, Jr. and Anthony Licursi.

2. **Approval of Minutes**:

o **August 21, 2012 MBC Meeting**: A motion was made by John Martino, Jr. to approve the minutes from the August 21, 2012 MBC Meeting. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

3. **Huckleberry Hill Roof Project Update**: Chairman Checco reported that the all of the roof and 80% of the fascia have been installed. The gutters and downspouts are in. The translucent skylight canopy was ordered two weeks ago and is expected to be in by the end of October. The fence by the kitchen entrance was removed. The drains in the parking lot were cleared.

4. **Correspondence**: None.

5. **Invoices**: Invoice from Eagle Restoration, Inc. dated 9/6/12 in the amount of \$1,913.00 was tabled until next month pending confirmation that the scope of work on the invoice was included in the contract.

A motion was made by William Perrone to approve Invoice #120727-08 from Silvestri Fencing dated 7/27/12 in the amount of \$2,740.00. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

A motion was made by John Martino, Jr. to approve Application and Certificate for Payment #2 from New Britain Roofing upon presentation to all members present at tonight's meeting. The motion was seconded by Josh Flowers and passed unanimously, 6-0. Application and Certificate for Payment #2 from New Britain Roofing will be e-mailed to all members present at the meeting for their review and approval.

6. **Additional Business**: None.

7. **Public Comment**: None.

8. **Next Meeting**: The next meeting is scheduled for October 16, 2012 at 7:00 P.M.

9. **Adjournment**: A motion was made by Josh Flowers to adjourn the meeting at 7:10 P.M. The motion was seconded by John Martino, Jr. and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco
Chairman
Municipal Building Committee